

RADLEYS PRIMARY SCHOOL



HOME/SCHOOL CONTRACT 2014-15



HOME SCHOOL CONTRACT
RADLEYS PRIMARY SCHOOL

The school will:

- Encourage your child to do his/her best at all times
- Deliver a balanced, exciting and carefully planned curriculum, which meets the need of your individual child
- Inform you and your child what the teachers aim to teach each half term
- Contact parents/carers as soon as possible if we are concerned about your child's work or behaviour
- Take reasonable steps to ensure the safety, happiness and self-confidence of all children
- Inform you regularly about how your child is progressing
- Set your child regular homework tasks including reading
- Contact you as soon as possible if you write to us or telephone us and make a mutually agreeable appointment to discuss any concerns you may have about your child's progress or general welfare

Signatures:

Teacher _____ **Date** _____

Head Teacher _____ **Date** _____



To help my child at school, I will:

- Support the school in maintaining good behaviour and discipline and contact the school if there are any problems or issues at home that may affect my child's work or behaviour
- Make sure that my child attends school regularly and inform the school of the reason for any absence
- Seek written permission for any absence from school (Minimum attendance is 95% for any leave to be agreed and in exceptional circumstances only). No holidays can be granted during term.
- Make sure that my child arrives at school on time and is collected on time by someone over the age of 16 unless I give written permission in advance
- Ensure that my child wears the school uniform and follows the school dress code, including appropriate hair cuts
- Ensure that my child has sufficient sleep
- Support my child with homework and other home learning opportunities and listen to my child read at least three times per week
- Attend all Parents' Evenings, meetings and discussions requested by the school or other agencies to aid my child at school

Signatures:

Parents/Carers _____

Date _____



To help me do well at school, I will:

- Do my best to behave well and keep the school rules
- Work hard and listen carefully to instructions
- Come to school regularly and on time
- Wear school uniform
- Read every day and to someone at home at least three times per week
- Do all my homework and hand it in on time
- Be organised and bring all the equipment I need each day
- Be polite and helpful to other pupils and to all adults
- Tell the teacher if I am finding the work hard
- Take good care of the school environment

Signature:

Pupil _____

Date _____



e-safety agreement form: children

Keeping safe: stop, think, before you click!

Child's name: _____

I have read the 'rules for responsible ICT use'. They have been explained to me.

I understand these rules are there to help keep me safe, and my friends and family safe. I agree to follow the rules.

This means I will use the computers, Internet, e-mail, online communities, digital cameras, video recorders, and other ICT in a safe and responsible way.

I understand that my computer files, and the Internet sites I visit can be checked and that if there are concerns about my safety, that my parent / carer will be contacted.

Child's signature _____

Date: ___/___/___



e-safety agreement form: parent

Child's Name:.....

As parent or legal guardian of the above pupil:

- I give my permission for my son/daughter to use computer systems to access the Internet and email
- I have read the attached letter and understand that the school/centre will endeavour to take all reasonable steps to restrict access to unsuitable material on the Internet
- I have been given the opportunity to read the federation's e-safety policy
- I have read the Rules for Responsible Use of ICT and the Internet and have discussed them with my child
- I do/do not give permission for my child's picture or work to be published on the school/centre's web site

Signature of Parent or Guardian _____ Date _____



e-safety agreement form: staff

ICT and the related technologies such as email, the internet and mobile phones are an expected part of our daily working life in school. This policy is designed to ensure that all staff are aware of their professional responsibilities when using any form of ICT. All staff are expected to sign this policy and adhere at all times to its contents. Any concerns or clarification should be discussed with Mrs J.Copley or Mr S.Smith, eSafety coordinators.

- I will only use the school's email / Internet / Intranet / Learning Platform and any related technologies for professional purposes or for uses deemed 'reasonable' by the Head or Governing Body.
- I will comply with the ICT system security and not disclose any passwords provided to me by the school or other related authorities.
- I will ensure that all electronic communications with children and staff are compatible with my professional role
- I will only use the approved, secure email system(s) for any school business.
- I will ensure that personal data (such as data held on SIMS) is kept secure and is used appropriately, whether in school, taken off the school premises or accessed remotely.
- I will not browse, download or upload material that could be considered offensive or illegal.
- I will not send to children or colleagues material that could be considered offensive or illegal
- Images of children will only be taken and used for professional purposes and will not be distributed outside the school network without the permission of parents/ carers.
- I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available, on request, to my Line Manager or Head Teacher.
- I will respect copyright and intellectual property rights.
- I will support and promote the school's e-Safety policy and help pupils to be safe and responsible in their use of ICT and related technologies.

User Signature

I agree to follow this code of conduct and to support the safe use of ICT throughout the school

Signature Date

Full Name(printed)

Class Teacher

